INDIANA DATA AND COMMUNICATIONS SYSTEM

COMMITTEE MEETING

September 5, 2006

The IDACS Committee met on Tuesday, September 5, 2006 at 10:00 a.m., at the Indiana State Police Indianapolis Post # 52, with the following members in attendance:

Captain John Clawson	Brian Maxwell
F/Sgt. Michael White	D. Michael Paxton
Chief Timothy Viles	Mary Ellen Scheiber
Andre' Clark	John Wall
Don Kottlowski	

Advisory members present: Sergeant John Richards
Carrie Hampton

OPENING COMMENTS

Chairman Clawson called the meeting to order at 10:00 a.m., with a quorum present.

The Chairman announced, in case someone wasn't aware, that Mike Dearinger retired last month. We have a void there and hopefully will be filled tomorrow, when we expect the Board to meet. We had a number of qualified candidates and very soon we will have someone taking over his position, so we will be working to expedite your new terminal agency requests, etc.

Secondly, he welcomed Brian Maxwell as the new Area III IDACS Representative, newly elected. Mr. Maxwell is from Pike County Sheriff's Department.

Chairman Clawson informed everyone that he attended the NLETS meeting in June, which was right at the time that Major Benn had passed, which was difficult and then last week he was at Louisville, Kentucky for the NCIC meeting. There are some changes coming and we will have some information they will put together after the conclusion of that meeting, but until they get all the groups together and all the votes, we really don't know what the policy and facts will be. As soon as they get those out, we will make them available.

CORRECTIONS/ADDITIONS TO MINUTES OF THE JUNE 6, 2006 MEETING

Being there were no corrections or additions to the minutes of the last meeting, a motion was made by John Wall and seconded by Don Kottlowski that the minutes be accepted as written. The motion passed unanimously.

OLD BUSINESS

(BMV/STARS Project)
Michael Paxton gave an update on the BMV/STARS Project. He was looking at their Problem Reporting Management system this morning. We have three (3) problems that should be implemented tomorrow evening and in production Thursday morning. That will make twelve (12) major problems that we have closed since we have gone to the automated tracking system that BMV originally presented us with. There are several outstanding problems, but most of them are not as significant priority; such as the question about handicap stickers, whether they are going to appear in the comments on drivers records. The most notable couple of things that still need to be dealt with are; title information not returning correctly on vehicles, the problem was created because of a small timing issue between time and development. Another aspect is watercraft information is weak at best right now, again it was due to NLETS not having any kind of format whatsoever for watercraft. Indiana will be actually piloting standardized watercraft information exchange nationwide through NLETS. We are working with them closely to develop this using the Coast Guard response format as a basis. Problems are being dealt with quickly, the BMV's vendor Unisys has assigned a very talented individual dedicated to ISP problems and he often moves his computer to our Data Center, just to be closer to us for resolving questions, presenting solutions, etc. The rectification of solving problems is progressing fairly well. None of the problems are easy to solve at this point.

Chairman Clawson said he would add that he has spent the last six weeks on the BMV issues. Last Thursday testifying in front of a Senate Committee to discuss BMV issues. One of the things that are worth noting is the STARS Project is putting Indiana in line to meet the national initiative which is to standardize the BMV inquires and returns nationally. Nationally they call it the CANDLE Project, which is how NLETS refers to it, we call it STARS here because that is BMV's acronym that they use, but Indiana is the second state to accomplish this. He said he is just trying to give an overview; his side is whatever is in the best interest of law enforcement. New York is the first state to accomplish it, we were the second, and forty-eight (48) other states are going to have to go through the same kinds of pains that we go through. Commissioner Silverman talked about what surrounding states BMV's responsibilities are compared to Indiana's. Indiana's BMV does a number of additional functions that other states BMV or DMV don't have to accomplish. One of the questions that came up was; do you feel like you have had the support of the BMV when you have had issues or problems, have they been accommodating? Michael will verify this; they have been in our office or we have been in their office nearly every day, particularly in the early stages. They had their IT people, our IT people, their vendor, our vendor and all sitting at the conference table and on-the-fly fixing problems as they occurred. There were a number of problems identified; we tried to put in place a procedure, that when you had an issue perceived to be a BMV issue, here is how you report it to us, so we can most efficiently make an analysis if it is on our end, our vendor or the BMV side and it has worked well. The Chairman said he would tell everyone that we have never had an occasion where *incorrect* information was returned from BMV, to date. We have had improper placement, issues like, my address showed my primary address as someplace I lived fifteen years ago. The Chairman said the BMV issue has been huge and he appreciates your patience and those of you that have been inpatient, I appreciate that as well, because it brought to light issues that needed to be addressed. Michael Paxton is taking a look at issues almost on a daily basis and make an assessment what priority level the issue needs assigned to it.

Michael Paxton added to please take back to your agencies, if you have a problem, don't be shy about reporting it as soon as it comes up. Switching messages are there for a reason, they help Systems and Programming as well as everyone out in the field. But, when you do report a problem, they do need specific information; what you were doing, what form you were using, if using an Omnixx workstation, what you tried to do, what you expected, what you got and didn't expect, and most importantly, the MRI. He said he couldn't stress enough, if you report nothing else, give the MRI, because using the MRI they can trace back your response, your original request, where it went, where it didn't go and that is one of the most valuable tools, not only to them, but to the switch vendor in Chicago, CPI, because every time he reports a problem they ask for MRI's to demonstrate this. More than anything else, the MRI number is critically important, but anything else you can tell us, very specific about the problem, helps us to resolve the problem much more quickly. Send a switched message to the DOC, INISP0000, they will get it to him or Lenora Price and they will analyze it as quickly as possible and get it on to the appropriate vendor, if that is what needs to be done.

(Omnixx Upgrade)
Michael Paxton also gave an update on the Omnixx Upgrade. They are planning to upgrade the Omnixx workstation software and server. The actual upgrade, tentatively, will be around the middle of October. They will call one agency at a time and bring them over, that way they avoid a lot of network congestion. When they call the agency about a week ahead of time and schedule a specific date and time to know the upgrade is coming, then they can have a technician ready and they can do one workstation and then do the next and you will be up and running in no time. We have brand new state-of-the-art Windows 2003 servers that we will be using for the transition. We will be upgrading the current version of Java to Java 5. You will be installing from the Omnixx server to your workstation and downloading a new version of the Omnixx software that we are using. There is a good chance that we will be distributing CD's produced by Datamaxx. Make sure before the middle of October that all your Omnixx workstations are Windows 2000 Professional, or it probably will not work with the upgrade. Bring it up to date, current security patches and latest service releases and you will be in good shape.

(New Terminal Agency Agreements)
Andre' Clark stated they staffed a new Terminal Agency Agreement internally and through Legal. The changes have been basically geared two (2) things; making sure the agreement is in compliance with CJIS (Criminal Justice Information Systems) requirements, run by the FBI. The new agreement covers most of the areas now required that everyone is in compliant with. Additionally we have taken out some of the older, objectionable language which some lawyers and judges don't like, (Indemnify the State). Hopefully, we will get it voted in today and start sending it out, probably in December, if not earlier, to get agencies online with the new agreement. The requirement still exists, once you get the agreement sign both copies, send both copies back to us and we will send you one copy back after it has been through the signing chain on our end. Chairman Clawson stated we will probably wait until January to send them out because of the new Sheriff's that will be elected, that way, it will not need to be re-sent to some agencies.

Ms. Mary Ellen Scheiber made the motion to accept the Agreement and Chief Viles seconded the motion. The motion passed unanimously.

IDACS Committee Chairman Report

New Agencies/Additional Terminals Approved

After receiving favorable recommendations from the System Security Officers and the System Coordinator, the following additional terminals and new terminal agencies have been approved. (Refer to the listings that were handed out due to the number involved).

Terminal Operators Approved

After receiving favorable recommendation from the System Coordinator, the Chairman approved twenty-seven (27) IDACS operators with an arrest record. The decision was based on there being no felony convictions.

IDACS Coordinator Report

Andre' Clark reported that due to the lengthy Terminal Agency Reports we now have, we will no longer list individual terminals once an agency has been brought on.

He wanted to remind all IDACS Coordinators when they send a request for ID for a new operator; they **must** send a "Challenge Question" and a "Response" in a sealed envelope for that operator.

Regarding "Off-Line Searches: We actually perform two (2) types of off-line searches.
    1. IDACS off-line searches.
    2. BMV off-line searches
IDACS searches can be performed by either the IDACS Section or the Data Operations Center. Searches performed by DOC can be provided relatively quickly. Any searches needed for court purposes must be done by the IDACS Section.

BMV searches can only be performed by the IDACS and must be requested in writing, on agency letterhead.

There is a requirement to update the FBI/NCIC Orion File. Agencies are to validate the information for your ORI within forty-five (45) days. Chairman Clawson stated that in the future, ORI validation will be a three (3) year vs. the current two (2) year requirement.

IDACS Security Officer's Reports

Sgt. John Richards reported four (4) agencies with violations. Wabash County Sheriff's Department, an ORI violation, improper use of other ORI's. Cass County Sheriff's Department for no supporting documentation, Porter County Sheriff's Department ran information for Animal Control; Triple I violation, and Lake County Sheriff's Department ran BMV on county employees, a Triple I violation.

AREA REPRESENTATIVE'S REPORTS

Area I   Jamalyn Bogan –Unable to attend the meeting due to a schedule conflict.

Area II   Mary Ellen Scheiber – They will have their next Area II meeting on Wednesday, September 20th at 10:00 a.m. at Kosciusko County Sheriff's Department.

Ms. Scheiber had a question regarding mobile data's, when they come up now, because it is not a history check, just a suspension, is there a possibility that at least in Indiana, that we could get the reasons for suspension?

Michael Paxton answered that it would be possible to get that information, but it would require the vendor making changes. MDD's are a little harder to accommodate than Omnixx devices.

Area III   Brian Maxwell – The Fall meeting was held August 29th at Paynetown Recreation Area. There were twenty-one (21) attending. Chairman Clawson, along with Deborah Cook and Troy Scott (IDACS Trainers) and Sgt. Richards, (Security Officer), attended the meeting. A discussion was held on the existing STARS problems and the problems that have been fixed. Mr. Wall was unable to attend the meeting due to a death in his family.

Area IV   John Wall – Area IV Fall meeting will be October 27th at 10:00 a.m. at the Rushville Police Department. He has sent a message out via the Bulletin Board and switched message.

Area V   Ken Wilson – Unable to attend the meeting as he is out of town this week.

OTHER NEW BUSINESS

Chairman Clawson announced the Information Technology Division is now called what they were formerly, the Criminal Justice Data Division. That is in line with the statutory authority that defines us, so we are back to CJDD.

He also stated he forgot to mention when he was talking about the BMV/STARS. The STARS project started in 1999; it was designed to be a 10 million dollar project. He is guessing, but there have been probably six (6) BMV Commissioners between then and now. Commissioner Silverman ultimately decided now was the time to do it and the project had grown to 34 million dollars and he said "they need to stop the bleeding at some point".

The Chairman asked to update the FSSA situation, by asking the representatives from the ISP Posts, are they getting those requests at the Posts for welfare checks for FSSA (Department of Children)? The answers he got were they are getting them fingerprinted at the Posts when they come in and not told to "come back". Andre Clark stated this was a good time to mention to everyone that no agency should be running Triple I for the Department of Children

Chairman Clawson also talked about missing children in Amber Alerts. He said they do not want there to be a delay in the process. We are doing some revamping and we will be sending manuals out to every agency, probably around the first part of October. That will be the 4th anniversary of Indiana's first Amber Alert in October of 2002. We are making some changes in respect to the Amber process and through some grant money we are hoping to make it more efficient and effective. One of the things that came up, with the one in Terre Haute, they contacted the ISP Post, who contacted us. The Amber process doesn't need to go through your local ISP Post.

Andre' Clark took over to explain the process. If an agency thinks they have a case that meets the criteria to become an Amber Alert; the current procedure is that agency will contact the State Police Operations Center, it is a 24-hour site and they will actually send the appropriate request form to the requesting agency, they will fax it or email it. That agency will also at that time be able to talk to Andre', himself, or someone in his office for Missing Children about the case to see if they meet the criteria. We will advise them on things they might want to consider; if the Amber is approved: then we will actually activate at the Operations Center and carry out the Amber. Effective October 1st, the State Police Operations Center will no longer be the point of contact. Effective that date, the point of contact will actually be the State's AMBER Alert Center which will be housed in the Criminal Justice Data Division in a designated area with designated telephone numbers for Amber Alert and the booklet which Chairman Clawson spoke of will have the new procedures, because we see getting that manual out in conjunction with the October 1st change-over. It will have procedures that simply tell you to contact the State's AMBER Alert Center. The call will be received in the Data Operations Center on a specific phone and be answered "The AMBER Alert Center". They get the basic information from you, contact him or someone in his office so we can check it and see if it meets the criteria and then we will advise Captain Clawson, who is the state's Amber Manager, as to whether or not it meets state criteria and whether we should call it or not. The criteria are on the website and it will be in the manual. Those agencies that are not aware of the changes will call the Operations Desk and it is a mere transfer of their phone call to the Data Operations Center, until we get everyone acclimated to the changes. Andre' Clark read off the list of criteria to the audience, just as a matter of renewing the information. He also added, they are adding a small block of instruction added to every IDACS class about the Amber program to make sure people understand how it works.

GENERAL DISCUSSION

None

AUDIENCE QUESTIONS/COMMENTS

IDACS Trainer, Deborah Cook requested agencies check the on-line schedule for the User Liability Classes that are available and take advantage of them.

Chairman Clawson informed that the Concealed Weapons File Query is available.

Michael Paxton said the only caveat is; it won't return the status indicator on a query, which is an issue that needs to be dealt with in the database information, permit number, when issued, personal information, and things like that.

ADJOURNMENT
There being no further questions or comments, Michael Paxton made a motion to adjourn and Don Kottlowski seconded the motion. The Chairman adjourned the meeting.

The next meeting will be Tuesday, December 5, 2006, (10:00 a.m.) at the Indiana State Police Post (D #52), 8500 East 21st Street, Indianapolis, IN.

7.

NEW TERMINAL AGENCIES

ORI	AGENCY	NUMBER OF WORKSTATIONS
TBD	Branchville Correctional	1 Inquiry only
TBD	Columbus Parole District	1 Inquiry only
TBD	Correctional Industrial Facility	1 Inquiry only
TBD	Edinburgh Correctional Facility	1 Inquiry only
TBD	Evansville Parole District	1 Inquiry only
TBD	Fort Wayne Parole District	1 Inquiry only
TBD	Gary Parole District	1 Inquiry only
TBD	Indiana State Prison- outside	1 Inquiry only
TDB	Indianapolis Juvenile Correctional Fac	1 Inquiry only
TBD	Indianapolis Men's Work Release	1 Inquiry only
TBD	Indianapolis Juvenile Parole Office	1 Inquiry only
TDB	Indianapolis Parole	1 Inquiry only
TBD	Logansport Juvenile Intake Diagnostic	1 Inquiry only
TBD	Madison Correctional Facility	1 Inquiry only
TBD	Miami Correctional Facility	1 Inquiry only
TBD	New Castle Parole	1 Inquiry only
TBD	Plainfield Correctional Facility	1 Inquiry only
TBD	Plainfield Reentry Educational Fac	1 Inquiry only
TBD	Putnamville Correctional Facility	1 Inquiry only
TBD	Rockville Correctional Facility	1 Inquiry only
TBD	South Bend Parole District	1 Inquiry only
TBD	Terre Haute Parole District	1 Inquiry only

(OVER)

TBD	Wabash Valley Correctional Facility	1 Inquiry only
TBD	Westville Correctional Facility	1 Inquiry only
TBD	Department of the Army, Indianapolis	Full Service
IN084011J	Terre Haute City Court	1 Inquiry only

NEW MOBILE DATA AGENCIES

ORI	AGENCY	NUMBER OF MDDs
IN0530200	Indiana University PD	6
IN0451600	Schererville PD	8 (Behind Lake Cty)
TBD	Ossian PD	6
IN0480700	Chesterfield PD	6